

The Willis I.S.D. Board of Trustees met in a Special Meeting on July 6, 2023 at the Sharon Hill Jennette Administration Building in the Willis ISD Boardroom, 612 N. Campbell Street, Willis, Texas.

CALL MEETING TO ORDER

President, Kyle Hoegemeyer, called the meeting to order at 4:00 p.m. and announced that a quorum was present and that notice of the meeting had been posted for the time and manner required by law.

Members present: Kyle Hoegemeyer; presiding, Cliff Williams, Scott Carson, Charles Perry, Sr., Paulett Traylor, Chad Jones.

Members absent: Nikita Lagway.

PUBLIC COMMENTS

Diane Hivnor presented comments regarding the topic of seeking a new superintendent.

Abby Yarborough presented comments concerning district leadership regarding events of the past.

CLOSED SESSION

The Board entered into closed session at 4:08 p.m. for the purpose of considering matters for which closed sessions are authorized by Title 5, Chapter 551, Texas Government Code Sections (.071 - .084): 551.074 and .129:

- A. Trustees may Convene in Closed Session to Receive Legal Advice Regarding:
 - a. Ranking of proposals submitted by interested construction firms for the New Middle School #3 with Ancillary Facilities Project.
 - b. Board's March 31, 2023 action for award of a proposal on the 2022 Bond Project, Willis High School Baseball and Softball Complex Improvements for Turf Renovation Project.
 - c. Determination of the construction delivery method providing the best value for the 2022 Bond Project, Willis High School Baseball and Softball Complex Improvements for Turf Renovation Project, and delegate authority to the Acting Superintendent or designee for the procurement, including determination for the criteria, weight, and methodology.
- B. Attorney Consultation Regarding Legal Issues Pertaining to Superintendent Search and Transitional Authority, Tex. Gov't Code 551.071 and 551.129
- C. Discuss and Consider Appointment of an Acting Superintendent Pending Determination of an Interim Superintendent by the Board, Tex. Gov't Code 551.074

OPEN SESSION

The Board reconvened into Open Session at 6:01 p.m.

Motion Cliff Williams and seconded by Paulett Traylor that we appoint Sara Goolsby as the Acting Superintendent for Willis ISD until the Board takes action to employ an Interim Superintendent. Motion carried unanimously.

DISCUSSION AND POSSIBLE ACTION ITEMS

Assistant Superintendent of Innovation, Teaching and Learning, Sara Goolsby, discussed the need to reclassify the Full-Time District Outreach Liaison to Part-Time status. This reclassification will be re-evaluated in six months.

Motion by Paulett Traylor and seconded by Scott Carson that the Board accept the Superintendent's recommendation to approve the reclassification of the position listed above. Motion carried unanimously.

Executive Director of Support Services and Construction, Paul Dusebout, discussed ranking of proposals submitted by interested construction firms for the New Middle School #3 with Ancillary Facilities Project.

Motion by Scott Carson and seconded by Chad Jones that the Board approve the ranking as presented. Motion carried unanimously.

Executive Director Dusebout discussed the need to rescind the Board's March 31, 2023 action for award of a proposal on the 2022 Bond Project, Willis High School Baseball and Softball Complex Improvements for Turf Renovation Project.

Motion by Cliff Williams and seconded by Charles Perry that the Board rescind its March 31, 2023 action for award of a proposal on the 2022 Bond Project, Willis High School Baseball and Softball Complex Improvements for Turf Renovation Project. Motion carried unanimously.

Executive Director Dusebout discussed the need to determine the construction delivery method providing the best value for the 2022 Bond Project, Willis High School Baseball and Softball Complex Improvements for Turf Renovation Project, and delegate authority to the Acting Superintendent or designee for the procurement, including determination for the criteria, weight and methodology.

Motion by Scott Carson and seconded by Cliff Williams that the Board determine that the Competitive Sealed Proposals method as the method providing the best value for the 2022 Bond Project, Willis High School Baseball and Softball Complex Improvements for Turf Renovation Project, and delegates authority to Acting Superintendent or designee to take all actions for the procurement, including work with counsel to prepare the criteria, weight of criteria, methodology, the procurement package as a whole, and publication. Motion carried unanimously.

Board Member Cliff Williams inquired on how this delay will affect the timeline.

Mr. Dusebout shared that this delay will push back this project one to two months with possible completion at the end of the first semester.

Board Secretary Chad Jones asked if the budget will change.

Mr. Dusebout responded that it will depend on the proposals received.

Executive Director Dusebout discussed the need to upgrade the Fire Alarm System Wiring at Lynn Lucas Middle School. The project includes replacing the existing fire alarm wiring in Lynn Lucas Middle School excluding the new science addition. If approved, the Fire Alarm System Wiring Upgrade at Lynn Lucas Middle School will be done through Pyrotex Systems for \$66,539.00.

Board Member Cliff Williams shared concerns that Pyrotex Systems has not completed a project they are currently working on for Willis ISD and are past the deadline for that project.

This item was tabled.

Executive Director Dusebout discussed the need for the Cooling Towers Fill Replacement Project at the High School. If approved, the purchase and installation of the equipment will be done through Kim Neal & Associates, LLC, a TIPS Awarded Vendor. TIPS (The Interlocal Purchasing System) is a state approved purchasing method for securing this work. As such all

State and School District policies and procedures are met for purchasing compliance. The total amount of funds needed for this project is \$101,101.00.

This item was tabled.

ADJOURNMENT OF SPECIAL MEETING

Motion by Cliff Williams and seconded by Paulett Traylor to adjourn. Motion carried unanimously.

The Special meeting adjourned at 6:12 p.m.